

**FUNDS DISTRIBUTION MEMO (FDM) INSTRUCTIONS** (updated 10/24/2015)

**BIBLE** – This fund receives donations to the American Bible Society which are forwarded 2 – 4 times per year.

**BRETHREN FUND** – This fund receives the \$35.00 per communicant member contribution paid by member congregations of The Unity. These dues are mandatory payments member churches make to the denomination. The Brethren Fund is allocated as follows:

Administrative Assistant	10%	\$3.50	Contingency	30%	\$10.50
Brethren Journal	17%	\$5.95	HUS School	21%	\$7.35
Administration	9%	\$3.15	Educational Ministries	13%	\$4.55

**BRETHREN JOURNAL** - This fund receives some donations in addition to the allocation from the Brethren Fund. This fund DOES NOT receive monies for Brethren Journal subscriptions or advertising. Subscription and advertising monies are to be sent directly to the Business Manager of the Brethren Journal.

**CHURCH EXTENSION** – This fund basically pays for church plants, provisional churches in items such as providing subsidies to congregations that request this aid.

**CONTINGENCY** – These monies are used to support miscellaneous needs of the denomination. It is funded by interest earned on Unity accounts and the Brethren Fund.

**CONVENTION** – This fund appears only in Unity Convention years. Its funding consists of the delegate assessments and the Convention offering. It pays delegate expenses and the various Convention expenses such as printing, postage, speaker honorarium, etc. Delegate assessments are sent to the Unity Secretary along with the delegate credentials.

**EDUCATIONAL MINISTRIES** – This fund is used to support the State Youth Director Salary.

**HUS SCHOOL CAPITAL IMPROVEMENTS** – These funds are used to maintain and improve buildings and property including future expansion at the Hus School Encampment.

**HUS SCHOOL OPERATING** – This fund helps support the various programs and expenses of the Hus School Encampment.

**MINISTERS INCOME PROTECTION PLAN** – This fund is used to provide disability income should a pastor become disabled and unable to perform ministerial duties.

**MINISTER’S RETIREMENT** - This fund serves to collect all the payments made by the congregations and pastors to the Unity retirement insurance program. Please attach the quarterly remittance “slips” for the Ministers’ Retirement contributions to the FDM.

**MINISTERIAL STUDENT** – This fund is used to pay tuition for our seminary students and makes student loans available to the students.

**MISSIONS** – This fund pays ALL expenses based on the budgets adopted by the Unity Mission Boards. Undesignated donations will be split equally between Foreign and Home Missions.

**YOUTH COORDINATOR** – This fund supports all expenses associated with the state Unity Youth Coordinator activities.